



Minutes
 General Membership Meeting
 “Back to Basics” September 29, 2021
 Location Atlee Library as well as Zoom Online

The General Membership meeting of the Hanover County Council of PTAs was called to order on September 29, 2021 at 6:30p.m. at the Atlee Branch Library as well as made available via Zoom online. An online meeting option was held as an option for attendees subsequent to the continued spread of the coronavirus COVID-19. A quorum was established.

Executive Board Members Present:

Katie Sprouse, President	Christina Whitehouse, VP of Communications and Membership Chair
Madison Metro, Treasurer	Ashley Owen, Secretary and CoE/Volunteer of the Year

Schools Present:

Atlee High School PTSA , (2)	Kersey Creek Elementary School PTA (1)
Battlefield Park Elementary School PTA (1)	Laurel Meadow Elementary School PTA (1)
Bell Creek Middle School PTA	Mechanicsville Elementary School PTA (1)
Chickahominy Middle School PTA (2)	Pearson’s Corner Elementary School PTA (1)
Cold Harbor Elementary School PTA (1)	Pole Green Elementary School PTA (1)
Cool Springs Elementary School PTA (1)	Washington Henry Elementary School PTA (1)
Elmont Elementary School PTA (1)	

Katie Sprouse introduced herself and the HCC Executive Board. She welcomed all school PTA representatives and guests to the meeting. Katie indicated to everyone that she is also President of Atlee PTSA as well as VP of Membership for the VA PTA. She said there are many resources in Hanover that are available and willing to help all school PTAs and encouraged all to reach out whenever needed.

Approval of Minutes (Ashley Owen)

Minutes from the previous General Membership meeting, June 18, 2020, were emailed and made available at the meeting. There were no questions or concerns. Therefore, the minutes stand as written and will be filed.

President’s Report

Katie brought it to everyone’s attention that the VA PTA has updated the required Bylaws for local units, creating a single page document that has been deemed the Organizational Structure Form. Each local unit must complete this form every year, obtain approval from their general membership by a vote and then

upload it to the VA PTA by November 15 to stay in compliance. Katie reviewed the Hanover County Council's completed Organizational Structure Form to illustrate and clarify the changes for all PTAs.

Treasurer's Report (Madison Metro)

Madison Metro presented the Treasurer's report from July 1, 2021 through present. The beginning register balance was \$2,333.28 with zero income and \$114 in insurance expenses. The ending balance was \$2,219.28. She shared that there is a \$100 difference between the bank statement and the treasurer's book. This is because there was a \$100 check lost in the mail, which was reissued. There were no questions or concerns, therefore the Treasurer's Report will be filed for audit.

Madison presented the 2020- 2021 audit.

Madison presented the proposed budget for the 2021- 2022 school year. Katie Sprouse made the motion to adopt the proposed budget as written. Christina Whitehouse seconded the motion. All present voted yes, therefore the proposed budget passed.

Katie Sprouse made a motion to adopt the approved Organizational Structure Form for the HSS as written. Christina Whitehouse seconded the motion. All present voted yes, therefore the Organizational Structure Form was approved.

Hanover Cares, Octavia Marsh

Octavia is the Executive Director of Hanover Cares, a nonprofit organization in Hanover County that does substance abuse prevention for youth. She described Hanover Cares, explaining that it builds skills among youth and tries to prevent them from initiating substance use by providing environmental strategies and collaborations within the schools and in the community. Hanover Cares offers prosocial activities, youth engagement, parenting skills and education to name a few. This organization is grant funded by a federal Drug Free Grant from the White House Office of National Drug Control Policy and was just awarded a grant for 5 more years. She described the many programs that they provide and stated that Hanover Cares is looking for volunteers to serve on committees if anyone is interested. She promoted an upcoming virtual program, Silent No More, on October 7, 2021 from 6-8pm. This program will address the Opioid epidemic and will be led by The Hanover Sheriff's Department, the Ashland Police Department, the DEA, DOJ and other federal and state agencies. All are encouraged to attend. Octavia will share this presentation with HCC so that it can be made available.

Certificate of Excellence/Volunteer of the Year (Ashley Owen):

The National School of Excellence, the HCC Certificate of Excellence and the HCC Volunteer of the Year awards were reviewed by Ashley Owen.

Reflections (Lisa Bryant)

Katie introduced Lisa Bryant as the new HCC Reflections Chair. Lisa is available to help school PTAs with any Reflections questions and needs. The theme this year is "I will change the world by..."

Vice President of Communications and Membership Chair (Christina Whitehouse)

Christina presented this year's VA PTA Membership Challenge, Membership BINGO!

A BINGO board was created by the VA PTA with attainable goals listed to celebrate memberships and accomplishments within PTAs. There will be 3 challenges this year with different pattern options for each BINGO challenge. The thought is to complete the squares to create one or more of the patterns and call BINGO on your social media page. Local units are asked to share with the HCC as well as use the hashtag #VAPTABINGO and tag @VirginiaPTA so HCC and the VA PTA can celebrate share your success.

The 1st Challenge Winning Patterns are:

- 5 in a row
- Cents sign
- Letters P, T or A
- Stamp and Four Corners
- Field Goal [for our fall sports fan]

Christina requested that units complete a Memberhub survey to get an understanding of how it is being used by local units. Christina also asked for any questions local units may have regarding MemberHub.

Membership Goals: Katie Sprouse explained that the VA PTA has set goals for councils across VA. Hanover County was given the goal of 6,500 PTA members. This was broken down into goals for individual schools as well. Kattie reassured each local unit not to worry, these are only goals.

Katie addressed that Liberty Middle School will be a PTA this year. There was movement toward leaving the PTA, but they will remain a PTA this school year.

Patrick Henry High School suffered a tremendous loss, the death of a 15-year student by suicide. Katie Sprouse on behalf of the HCC has been in touch with administration and offering support for the school. If anyone else would like to join in support, please reach out to Katie.

Important Upcoming Dates

Friday October 15, 2021	Deadline for National PTA School of Excellence Application
Tuesday October 26, 2021 6:30pm	HCC General Membership Meeting : "Student Wellbeing"
Sunday January 28, 2022 3:00pm	HCC General Membership Meeting: Reflections Ceremony

Local Unit Officer List due ASAP and any changes due as they are made (MemberHub and HCC)

Due November 1, 2021 2021

VAPTA Membership Dues

HCC Membership Dues: invoice Coming Soon

Due November 15, 2021

Financial Review

IRS 990 Tax filing

Bylaws Organizational Structure Form

Insurance Renewal (Declaration page)

Meeting adjourned 7:43 pm